

APPLICATION FOR REGULARIZATION OF PLOTS/ BUILDINGS IN UNAUTHORIZED COLONIES

To

The Commissioner,
Municipal Corporation,
Ludhiana
(Competent Authority under Punjab
Laws (Special Provisions) Act, 2013)

1	Name of the Applicant	
2	Postal Address and Phone No.	
3	Details of Plot/Building	
(i)	Location plan showing the adjoining plots/buildings with name of the owners	
(ii)	Khasra Nos. of the site (optional)	
(iii)	Street / Road	
(iv)	Locality	
(v)	Plot Number	
(vi)	Plot size with dimensions	
(vii)	Use of building	
(viii)	%age of covered area on Ground Floor	
(ix)	Total covered area	
(x)	Number of storey's	
(xi)	Year of construction	
4	Documents attached	Tick against the documents attached
(a)	Proof of ownership viz., Registered Sale Deed/Fard Jamabandi as the case may be.	<input type="checkbox"/>
(b)	Location Plan.	<input type="checkbox"/>
(c)	Existing fully dimensioned Building Plan showing detail of constructed area on all floors along with section and elevations and Service Plan of the building duly prepared and signed by a qualified Architect and the owner.	<input type="checkbox"/>
(d)	Photograph of the building	<input type="checkbox"/>
(e)	Structural Safety Certificate duly signed by a Structural Engineer.	<input type="checkbox"/>
(f)	In case of high rise buildings, the clearance from Airport Authority of India shall be mandatory, if the building falls in the air funnel of the Airport/Air Force Station.	<input type="checkbox"/>
(g)	Undertaking from the owner to pay Compounding Fee and Regularization Charges or any other charges levied by the Government and to make necessary amendments in the Building Plan, if required.	<input type="checkbox"/>

(h)	Proof of year of construction of building	<input type="text"/>
(i)	Any other document if required	<input type="text"/>
5	Whether the site falls in prohibited area as mentioned at para 6 of the policy: If yes, specify the area.	<input type="text"/>
6	Regularization Charges a) Rs. 250/- per sq. yard for plots / buildings before 17-08-2007	<input type="text"/>
	b) Rs. 500/- per sq. yard for plots / buildings after 17-08-2007	<input type="text"/>
Minimum 30 % to be paid at time of submission of application. The balance 70% of regularization charges shall be deposited with Municipal Corporation Ludhiana in three equal six – monthly installments along with an interest @ 12% per Annum. Rebate of 10% shall be allowed if the total regularization charges are paid in lump sum along with application.		
7	Total Charges to be paid a) Area of Plot (Sq. yds.) x Regularization charges / Sq. ft.	Rs. _____
	b) Building Application fee (Built up area in Sq. ft. x Rs. 2.50/-)	Rs. _____
	TOTAL	Rs. _____
8	Minimum Amount to be paid at the time of submission of Application	Rs. _____
9	Amount Paid (Cheque / DD in favour of Chief Administrator, PUDA, Mohali)	Cheque / DD / Cash Date Name of Bank Amount
10	Balance to be paid	Rs. _____/-
11	Certificate to be submitted by the Applicant : I hereby certify that the Site Plan/ Building Plan & the particulars furnished above are true and correct. I declare that my site does not fall in such area which is prohibited as per para 6 of the policy. In the event of the particulars furnished in the application is found to be incorrect, my application may summarily be rejected and I am liable for action by the Competent Authority.	
Place	Signature of the Applicant :	
Date	Name of the Applicant :	

Verified that the information given in this application is true as per site and building plan attached herewith this application.

Town Planner / Architect